

Billings Public Library  
February 11, 2016  
12:00 pm

## **MINUTES**

**Present:** Chair Stella Fong, Sue Bach, Bill Lamdin, Alex Martin, Bernard Rose, Roger Young; Bill Cochran, Library Director; Michael Carlson, Assistant Library Director; Kathy Robins, Systems Administrator; Mary Murphrey, Administrative Coordinator; Jon Kohn, Library Services Specialist I; Leslie Modrow, Library Foundation Development Director; Corrina Graham-Martin, Friends of the Library President; Guests: Silvana Hackett and Carol Burton, United Way; P.J. Smith, Yellowstone Genealogy Forum; Harold Hayden

### **Public Comment**

Fong introduced Hayden, who spoke to the letter he had written regarding the Library's strategic planning process.

Cochran noted that Marion Grammens wrote a letter to the *Billings Gazette* commending it on its January 31 article regarding Bookmobile Librarian Patti Skonicki and the bookmobile service she provides.

### **Chair's comments**

Fong welcomed new Trustee Roger Young.

Fong commended the Friends of the Library on their successful book sale.

Fong encouraged all Board Trustees to watch the webinar "Emerging Tech Trends in Libraries".

### **Consent Agenda**

MOTION: Approve the consent agenda.

Approved

Lamdin/Rose

### **Mediated settlement update**

Cochran updated the Board on the mediation and the settlement noting that the arbitrators and outside council all recommended that it was best to settle as opposed to going to court.

### **Meet the staff: Jon Kohn, Library Services Specialist I**

Cochran introduced Kohn. Kohn gave a brief overview of his education and work experience.

### **High Plains Book Awards Committee report**

Cochran read a report from Board Liaison Cheryle Fisher updating the Board on the High Plains Book Awards activities to date. He noted that:

- Seventy-six entries have been received for the 2015 nominations.
- The HPBA website has been updated.
- Two new people have joined the committee.
- Discussion continues on policies and procedures if a new category is added.

### **Annual Library policy review**

Carlson gave an overview of the policy revision recommendations. The recommendations included revisions to:

- Holds
- Lost or damage materials
- Fines and fees
- Replacement fees
- Library cards for Montana residents

Approved

Rose/Lamdin

### **Strategic Planning**

- Cochran introduced Burton and Hackett from United Way of Yellowstone County. They distributed copies and gave an overview of their Strategic Plan and Impact Goals.
- Cochran reviewed San Antonio Public Library's Strategic Plan. He pointed out that both it and the United Way plan were able to be summarized in only one or two pages.
- Cochran reviewed the planning calendar with the Board.
- Cochran discussed the options for contracting with a consultant to facilitate the public input meetings. He noted that staff could prepare an SBR to hire an outside facilitator or they could fund a facilitator at a reduced level using the Board's strategic plan budget.

MOTION: Work within the budget to facilitate input meetings from an outside source for the development of a new strategic plan.

Approved

Lamdin/Rose

Adjourned at 1:20 p.m.