Using the ReadSquared App:
- Log into your account
- Click on the person icon on the left side of the screen
- Click on MY ACCOUNT
- Click on ADD CHILD ACCOUNT
- Under the blue paragraph click on ADD CHILD ACCOUNT
- For the first drop-down – HOW OLD IS YOUR CHILD select 18+
- For the second drop-down – select FAMILY READING
- Fill in any required fields including:
  - # of participants in 0-12 age group
  - # of participants 13 years and over including adults
  - Username
  - Password
- Click on CONTINUE

Using the website [https://billingslibrary.readsquared.com/](https://billingslibrary.readsquared.com/):
- Log into your account
- Click on the ACCOUNT tab on the top right-hand side of the screen
- Choose ADD CHILD ACCOUNT from the drop down
- Click on ADD CHILD ACCOUNT
- For the first drop-down – HOW OLD IS YOUR CHILD select 18+
- For the second drop-down – select FAMILY READING
- Fill in any required fields including:
  - # of participants in 0-12 age group
  - # of participants 13 years and over including adults
  - Username
  - Password
- Click on CONTINUE

Logging with Linked Accounts

From your homepage:
- Click on LOG READING under LOG ACTIVITY
- You will log books for 1000 Books Before Kindergarten and minutes for Family Reading
- After selecting the correct logging activity, fill in the required information and then select the “family members” that participated.
- Select the child(ren)’s name(s) for 1000 Books or the Family Reading account for Family Reading.
- Click on SUBMIT